

Golden Grove Lutheran Community Fete set up instructions for Stall holders

Updated 13/10/2020

The car park will be open for vehicles to drive through to drop off goods/equipment from 8am to 915am. There will be no traffic allowed in the car park between 915 am and 3pm.

After 915am, goods will need to be carried from the gate or car to the stall site. We have a trolley that may be of some use.

Please refer to site map in the images below. Any updates will be available on the website in the week prior:

<https://www.gglc.org.au/church/index.php/news/golden-grove-lutheran-community-fete>

Also, check for any extra information for stall holders.

Car parking options:

- Richardson Drive and side streets
- Sunnybrook Drive and side streets
- The school oval (Richardson Drive entrance)

Inside stall holders:

Goods can be dropped off into the market space area, using the door closest to the car park entrance, between: 8am and 915. (Volunteers will guide you). Cars will not be allowed on site after 0915.

There will be a Church service between 930 to 1015- you are welcome to join us. After this, the internal worship space will be rearranged for the market stalls.

Then Stall holders may set up between: 1030 to 1100.

The inside area will only be opened to fete goers when the stall holders are ready.

Outside stalls:

Drop off between: 8am and 915, after which time, cars are not allowed to be driven on site. You will need to leave your goods at the gate, park your car and then carry it to your space.

There will be a Church service between 930 to 1015- you are welcome to join us. Alternatively, if you are setting up at that time, please keep outside noise to a minimum.

Reminder, the surface is asphalt and therefore pegs cannot be used to hold gazebos down. Sandbags or water containers are a suitable alternative.

The public will be on site from 1100.

COVID safety:

Please cancel your attendance if you are feeling unwell.

We request that you have hand sanitiser at your stall.

Please help us to ensure there is no crowding around your stall by asking people to spread out.

If customers need to use pens at your stall, please use COVID-safe practices such as using pots-labelled "used pens" and "clean pens", and sanitise all used pens with a soapy wet wipe (or COVID-safe alternative method) before re-use.

There will be at least one dedicated COVID Marshal for the site. Site COVID Marshals will do their best to encourage vendors and attendees to comply with COVID-Safe general obligations but the site COVID Marshal is not legally responsible for individual vendor compliance. If your operations require a separate COVID Safe plan, please ensure you have everything in place to maintain compliance.

Payments:

Apart from Vendor's own cash/EFT facilities, Vendors should also accept Fete Cash Tickets for payments. Patrons may purchase Fete Cash Tickets from Café Connect and several other outlets to use at stalls and activities, and redeem any unused tickets before leaving. Vendors can redeem tickets used to purchase goods at Café Connect at the end of the day.

Fete Cash Tickets come in \$1 and \$5 denominations; please ensure that you are familiar with the colour and meaning of the tickets before opening time.

If you do not wish to participate in this method of payment, you may display saying "Sorry, fete tickets cannot be accepted."

From a COVID safe perspective, it is preferable for Vendors to use a phone App to take money electronically, or use Fete Cash Tickets as currency (so as to avoid giving change, providing goods can be sold at \$1 price points). It is not possible to provide power to stalls for EFTPOS machines.

Waste management:

Please help us minimise the negative impact on our planet by using environmentally responsible packaging and carry bags. Use the green bins for food/compostable packaging and our biodegradable coffee cups, yellow bins for recycling and minimise the waste put in the landfill rubbish bins. Thank you.

Food options:

Please make full use of the facilities on site. We have a Café, barbeques providing sausages and hamburgers, chicken yiros (1200 to 2pm) and a Vegan food stall with a few food options (1200 to 2pm). At the inside market space, food options include Devonshire tea, home baked/grown/made produce, olive oil, jams and preserves. There will also be donuts, popcorn and ice creams available.

We wish you a successful day, with whatever you promote, sell or engage in.

Main Auditorium Stalls

1. Cakes, Raffle Tickets, Fete Cash Tickets
2. Jams, Preserves, Olive Oil
3. Dried Flowers, Garden Fresh Produce
4. "Sixty Five Roses"
5. Charlize & Emily's Cakes
6. Fabric Face Masks
7. Woodenmind Godly Timber Products
8. Joey and Me Handmade
9. Scrunchin' It
10. Knuckledown Enterprises
12. Cherrybrook Farm
13. Michelle Davies Baby Goods
14. Forever Living Aloe Vera
15. Claire Rathjen Scrapbooking
16. Dickins' Delight Gourmet Confectionery
17. Asaroka (PNG) Goods and Playgroup/mainly music

Sideshow Alley

