

Golden Grove Lutheran Church

Guidelines for Worship Centre / Fellowship Centre Hire

The Golden Grove Lutheran Church facilities are available for hire for:-

- concerts
- weddings
- catered functions (birthdays, anniversaries)
- conferences, seminars and workshops
- meetings
- community activities (such as Rostrum, Neighbourhood Watch, craft meetings)
- club and educational activities (such as Jiu Jitsu, music tuition)

and any other activity which is not in conflict with the mission and values of GGLC and GGLPS.

Facilities available for hire

- Worship Centre with raised stage and seating for 300.
- The Worship Centre is equipped with modern audio visual equipment - amplification and data projection. An operator from GGLC must be hired to operate the AV equipment.
- Fellowship Centre, a flat floor room that accommodates up to 60.
- Kitchen, with large fridge and dishwasher.
- Toilets
- Catering of functions is available.
- Café Connect inclusive of barista service (café facilities are not for use except by trained GGLC baristas)

Conditions of hire and use

- All rubbish must be removed from the Worship and Fellowship Centres and either taken off-site or placed in the large site waste bin located near the Sunnybrook Drive end of the carpark (key is located in kitchen key cupboard).
- If cleaning is required after use, cleaning items (vacuum cleaner, mops, buckets etc) are located in the storeroom.
- A nominated individual will be responsible for the facilities during the period of hire.
- The facility must be available for use by others outside of booked time.
- Whilst the facilities will be opened for hirer's use, if the end of function is out of office hours it will be the hirer's responsibility to ensure the facility is locked and armed after use.
- In line with School policy the whole site is covered by a no smoking policy (including carparks).
- Due to risk of damage to stage and carpet, if the function includes dancing, a dance floor must be installed over the carpet. Dancing is not to be undertaken on the stage area or carpet.
- If alcohol is consumed at any function, the hirer must ensure that they hold the appropriate licence under the Liquor Licensing Act.
- Protection of Sanctuary Area. All sanctuary items – altar, baptismal font, candle, lectern, flower stands, lighting and PA equipment – are fragile and expensive. If the stage is required church staff must be advised and church staff will arrange for items to be moved accordingly.
- Café Connect is not for use unless a GGLC barista is in attendance as part of the hire agreement.

Fees

Refer to separate fee schedule.

Catering

The Golden Grove Lutheran Church undertakes catering for functions as a fundraiser and would be pleased to quote for :-

- o meals
- o morning and afternoon teas